

SINGULAIR SERVICE CHECK LIST**(with same filter)****INSTALLATION NO.** _____**DATE OF SERVICE:** _____

<u>Location</u>	<u>Work to be performed</u>	<u>Done</u>
First chamber	Remove concrete cover, check for normal water level	
	Check sludge depth after second year of operation	
Second chamber	Remove concrete cover	
Control center	Open and set to "CONT" position	
Second chamber	Check air flow through aerator	
	Unplug aerator and lift out	
	Check for worn rubber pads	
	Check for wear or problems	
	Check wire in riser for chafing, tape if needed	
	Wash off aerator, put it back	
	Hook up ammeter, check current with aerator running, remove pigtail.	
Third chamber	Remove concrete cover and remove filter top.	
	Turn in black locking tabs	
	Install pump and start pumping from filter to first chamber. Lift filter with rope as necessary.	
	Lift out filter, put it in tub	
	Clean the outside of filter with water, drain back to first chamber	

	Set filter upright in tub, run clean water into it until the water flows out of the hole in the flange. Insert compressed air hose and agitate with air.	
	Keep agitating with clean water slowly flowing until the exiting water is clear.	
	Finish hosing down filter	
	Scrape hopper	
	Apply lubricant to filter flange	
	Place filter in place, fill with clean water and sink it	
	Turn out locking tabs, replace filter cover	
	Replace concrete cover	
First chamber	Replace concrete cover	
Second chamber	Plug in aerator	
	Coil wire so it is not in contact with anything	
	Replace concrete cover	
Control center	Put switch on "AUTO" position	
	Close and lock cover	
	Read and record hour meter	
Paper work	Leave notice of service with owner	
	Note in company file any irregularity or problem	
	Indicate if any follow-up is necessary	
	Be sure to complete file on service, return it to office	

File:sesi\service\checklistA